

Minutes MSCA Archives Committee Meeting
July 8, 2006

9 Members in attendance: Pete B., Doug B., Ron E., Goldene L., Joseph M., Joseph H., Charles K., Steven S., George S.

Pete opened meeting at 11:20 am with all reciting the Serenity Prayer.

Secretary's Report: Joseph M.

May 13, 2006 Minutes: After review, Joseph H. moved, Charles K. seconded approval of minutes.
Motion carried.

Treasurer's Report: Doug B.

Doug reported that there is \$145.52 in the bank account. A motion to accept the Treasurer's report was made by Joseph M., seconded by Goldene L. Motion carried.

Chairman's Report: Pete B.

New copier donated by Pat S.

50th Anniversary of the Area is coming up.

Area Chair to be asked to form an ad hoc committee to look into and propose activities for same.

Budget increase of \$1000 to help with the Archivist's GSO Archives trip to be proposed at the next ASC.

Charles to list presentations given and mileage estimate.

Collections Committee: Joseph M.

Work parties between now and September to fill up lots of intake sheets.

Archivist: Charles K.

Presentation given at the Spanish Convention,

Joseph H. and Charles K. went to the Area 93 Archives open house,

Power-Point presentation at H&I Conference,

Al P. to update Spanish slide presentation.

Display Co-Coordinator: Steven S.

English and Spanish layouts done,

Scan = \$60, print = \$10 per sq ft,

Possible order of 6 boards, 4 Central Offices (English), 2 Spanish,

Final draft to be presented at next Archives Committee meeting.

Productions Person: George S. to do. ***Joseph M. to mail with specifications.***

Deed of Gift given to George S., he will do the production.

Computer Presentations: Open

Goldene will contact Jim L.

Librarian: Goldene

Book inventory done. ***To be put on Area Website.***

Old Business:

Heritage Day: 10-15-06

Goldene L. to liaison with Jim L. of District 14, who is aware of and will be involved in Heritage Day activities.

The coffee will be handled by District 14. (Hemet).

The speakers are ready.

The Flyer is to be made by Charles K., Jesus O. to translate into Spanish.

Expect a last minute scramble in September.

Archives Web Site: OK

Sign-out Sheet is done

Joseph M. to get Swinnertons phone number for Goldene.

Area 5 Archives still ongoing.

Building exit instructions made,

Building temperature to be set at 82 deg. F,

Pete B. has key.

New Business:

Archives Budget for 2007. Doug B. to start process.

Digital projector needed for presentations,

Louise G. possibly to inventory Audio archives.

Open House 2007, April 1,

Heritage Day 2007, October 6.

Announcements:

Next Meeting: September 9 at 11 am.

Motion to adjourn by Joseph M, seconded by Charles K. Motion passed.

The meeting adjourned.

Respectfully submitted,

Joseph M., Secretary